



Sedlescombe Parish Council

Minutes of the **Meeting of the Finance Executive Committee**

held on Tuesday 21st November 2024 at 18:30 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllr. Pauline Glew (PG)(chair), Cllr Jonathan Vine-Hall (JVH), Cllr. Greta Anderson (GA).
Mrs Jackie Scarff (Clerk/RFO)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public.

End of public participation.

Item	Item (C24.)	
42	To receive and accept Apologies (LGA 1972 s85 (1)) Apologies received and accepted from Cllrs KS & BC	
43	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. There were no interests to declare. To grant any requests for dispensation as appropriate. There were no requirements to grant any dispensations. Reminder any changes to register of interests should be notified to the clerk.	
44	To consider the minutes of the finance executive committee meeting on 17th September 2024 for approval and signing as a true record. Resolved that the chairman is authorised to sign the minutes held on 17 th September 2024 as a correct record.	
45	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There was no requirement to pass this resolution.	
46	To consider repairs and maintenance required for village assets and agree any actions required. To include consideration of budget requirements. The clerk reported that she had been contacted by someone who was doing handy man work for another parish council but had some hours available. The cllrs went through the report: The hedges at the EVT will be done over the winter. The clerk was asked ask Roy if he can blow the leaves off the MUGA at EVT. PG highlighted that RC had put a stake at the site of each well in RBF. Resolved: The clerk was authorised to ask the handy man to do cleaning and repairs identified in the report with delegated authority to spend up to £1000. The clerk was authorised to buy a new tennis net from the contractor she had spoken to and to organise the cleaning of the courts next spring.	

<p>47</p>	<p>Finance and Audit</p> <p>i To receive the monthly statement of accounts to 31st October 2024. This was circulated ahead of the meeting and noted.</p> <p>ii To receive the bank reconciliation to 31st October 2024. The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance on 31st October 2024 showing £64,230.87 held at Unity Trust Bank.</p> <p>iii To consider for approval invoices received including those paid as due. The payments were approved as presented. Cllrs agreed an additional payment to cllr Glew of £12.95 for postage and litter picking equipment.</p> <p>iv To note the local Govt pay review for 2024/25 backdated to 1st April 2024 The local Govt pay review was circulated before the meeting and was noted.</p> <p>v To review the earmarked reserves and agree any actions required. The EMR's were reviewed. There were no amendments made.</p> <p>vi To receive an update on the budget and agree any actions required. The budget with actuals and projected year end were noted.</p> <p>To consider the first draft budget for 2025 26 to be presented to full council and agree any actions required.</p> <p>There was a discussion about each area of the budget. The sports pavilion was discussed to establish the ongoing programme of repairs and maintenance required. Painting the outside and considering what is needed for the exterior doors were the next items to be dealt with. Work for the following year has been identified and it was agreed that a fund should be set up for ongoing works. GA agreed to find out if there were any social community funds available for some of the work.</p> <p>Resolved: The draft budget be presented to full council in December.</p> <p>To review the Internal audit report if available. The report wasn't available but the clerk reported that the audit had been completed and all was well with no points noted.</p>	
<p>48.</p>	<p>To discuss the Flexibus parking in the Village Hall carpark and agree any actions required. Resolved: The cllrs agreed that the lease for the village hall should be renewed early rather than incurring additional costs now.</p>	
<p>49.</p>	<p>To review the risk assessment register and agree any actions required. The risk assessment was reviewed and agreed. Resolved: There were no actions required.</p>	
<p>49.</p>	<p>To hear a request from the church for a grant to pay for a shed. The cllrs discussed that there had previously been a resolution that the council would not give grants with the exception of the battle transport bus and the friendship group. The council would not consider retrospective funding. Resolved: The clerk to write back to the church and explain.</p>	
<p>46</p>	<p>Reports & Questions. To receive reports and questions from Members in brief, including items for next agenda. No further questions.</p>	